

Information Technology Authorization Committee

Wednesday, September 24, 2008

1:30 p.m. – 3:00 p.m.

100 North 15th Avenue, Ste. 300, A, B, C
Phoenix, Arizona

Minutes

Present

Dave Byers	Supreme Court – Stewart Bruner attending
Dawn Chicky	Private Industry – Telecommuting
Chris Cummiskey	Director, GITA
Rod Lenniger	Private Industry - Telecommuting
Beth McMullen	Private Industry – Telecommuting
Stephen Owens	Private Industry – Ron Hardin Attending
Anthony Rodgers	Agency Director – Tom Betlach, Deputy Dir. attending
Kim Snyder	Private Industry - Telecommuting

Absent

Jim Apperson	State Government
Senator Bob Burns	State Senate
Dr. William Lewis	State Government
Steve Peru	Local Government
Richard Stavneak	Jt. Legislative Budget Committee

Call to Order at 1:35 p.m. by Chairman, Chris Cummiskey

Director's Report

Approval of June 2008 Minutes

Pursuant to A.R.S. 38-341-01(B), minutes of the Information Technology Authorization Committee are recorded by tape recorder. Taped minutes are maintained permanently in the GITA office. Public access and review of ITAC minutes are available by appointment Monday through Friday during normal business hours. Please contact Margaret Mueller at 364-4770 to arrange for an audit of the tape-recorded proceedings.

Arizona Department of Public Safety

5 year Mobile Data Computer Expansion and Life Cycle Refresh

Frank Somers, GITA, Oversight Manager

Sharon Wilson, AZ Department of Public Safety, CIO

Gregg A. Hayes, AZ Department of Public Safety, IT Project Manager

Lt. Jeff King, AZ Department of Public Safety, Highway Div., Project Mgr.

Project Approved

Arizona Department of Emergency Management

Strategic Technology Reserve

Frank Somers, GITA, Oversight Manager

Lou Trammel, Arizona Department of Emergency Management, Director

Ryan Goosley, Arizona Department of Emergency Management, Communications Division

Project Approved with conditions:

1. Because changes were made to the technology and equipment allocation originally presented to the Emergency Preparedness Oversight Council (EPOC), the revised project must be reviewed and approved by EPOC prior to the deployment of equipment.
2. AZDEMA must prepare and maintain an inventory of Strategic Technology Reserve (STR) equipment including a roster of individuals to whom equipment is assigned.
3. AZDEMA must devise an emergency communications test procedure and conduct both scheduled and unscheduled tests of emergency communications on a periodic basis. A written report of such tests must be prepared and presented to EPOC for review.
4. AZDEMA must provide documentation to equipment recipients including operation, maintenance and care of equipment and instructions regarding expected individual responses to emergency notifications.

Meeting Adjourned at 2:35 p.m.

Next Meeting October 22, 2008

9/24/08

M.M.